



REGISTRATION POLICY

Registrations should be made using the online registration form. Alternatively, you may send a completed registration form (pdf) to the Technical Secretariat with proof of payment by bank transfer or credit card authorization.

PERSONAL INFORMATION

(*)First name (**)Last name Passport/DNI
 (*) Postal address (**)Post Code (*) City
 (*) Country (*) Phone number (*) E-mail
 If you have special dietary needs (vegetarian, celiac, etc.) please write it down here:

REGISTRATION FEE	Early bird 20th Dec 2023 – 20th April 2024	Regular bird 21st April 2024 – 30th June 2024	Late/on-site bird from 1st July 2024
STANDARD REGISTRATION			
HIGH-INCOME COUNTRIES	310	350	410
UPPER-MIDDLE-INCOME COUNTRIES (2)	250	310	350
LOWER-MIDDLE & LOW-INCOME COUNTRIES (2)	210	250	310
STUDENT REGISTRATION			
HIGH-INCOME COUNTRIES	210	250	310
UPPER-MIDDLE-INCOME COUNTRIES (1)	180	210	250
LOWER-MIDDLE & LOW-INCOME COUNTRIES (1)	150	180	210

All fees are in euro (€)

21% VAT include.

(1) To be eligible for student registration you must be a PhD or lower-level degree student at the moment of registering. A proof of the student status (e.g., a copy of the student card) has to be sent by e-mail to: registrations@ecoacoustics2024.org

(2) To be eligible for discounted registration you must be working or studying at institutions from upper-middle, lower-middle or low-income countries (LIC). Full list of these countries can be found on the World Bank web. A proof of the current place of residence (e.g., a resident permit, a recent utility bill, etc.) has to be sent by e-mail to: registrations@ecoacoustics2024.org.

Link to LIC's list: <https://datahelpdesk.worldbank.org/knowledgebase/articles/906519-world-bank-country-and-lending-groups>

REGISTRATION FEE INCLUDES

- Access to Welcome reception and Opening Ceremony
- Access to all scientific sessions (talks and posters)
- Access to non-ticketed program events and workshops
- Access to the commercial exhibition area
- Access to art exhibitions and outreach activities
- Ability to purchase tickets for social events and excursions
- Scheduled coffee & snack breaks
- Identification badge
- Congress documentation
- Electronic access to abstracts
- Certificate of Attendance

To request an invoice, please specify in the comments section of the registration form provide the following billing information: CLIENT NAME, ID / TAX ID and address.

Once you are registered, you can access your personal area with the username and password information you will have received in your email and check the services you have purchased. If you do not remember your login information you can request it at registrations@ecoacoustics2024.org

CANCELLATION POLICY

All cancellations must be requested in writing by sending an email to the following address, specifying the registration to be cancelled:

registrations@ecoacoustics2024.org

- Cancellations received before February 21, 2024: 75% of the registration fee will be reimbursed, discounting 25% for administrative expenses.
- Cancellations received between February 22 and May 28, 2024: 50% of the registration fee will be reimbursed
- Cancellations received after May 29, 2024: registration fee will not be reimbursed resulting in 100% loss of the registration fee.

PROCEDURES

Registrations should be completed through the Congress website.

Alternatively, you may submit a completed registration form with a bank transfer receipt or credit card authorization form to the Technical Secretariat. Registration forms can be downloaded from the Registration section of the website.

The name of the person registering may be changed until June, 27 2024. After that date, no changes will be allowed and registrations will not be transferable.

METHOD OF PAYMENT

By **bank transfer** (It is essential that you send a copy of the transfer receipt indicating the name of the event).

Bank: Santander

Account holder: Fase 20 S.L.

IBAN: ES12 0075 0903 1906 0007 8762

BIC/SWIFT: BSCHEM33XXX

Via **credit card:** In this case you must submit:

Card type: VISA MASTERCARD

Card name:

Account holder:

Expiration Date: / /

NOTE: The delegate is responsible for any bank/foreign exchange charges arising from these transactions.

If you need an invitation letter, you can request it at the following email:

registrations@ecoacoustics2024.org

Date: / / Signature

By checking this box I consent to the processing of my data for the sending of information about this, and other events organized by FASE 20 S.L., as described in this document. By signing this document, I declare that I have been informed accordingly in regard to the processing of my data. In accordance with the provisions of the European Data Protection Regulation 2016/679, we inform you that the data and information you provide us through this means will be treated by FASE 20 S.L. with TAX ID B-18093591 and official address in C/ Narváez, 15, 1º Izda. 28009, Madrid, for the purpose of making effective the registration and reservation of accommodation, and to receive information of various kinds at the email address you have given usm related to the acts to be carried out during the Congress to which you have requested to be registered in. The data provided will be kept as long as its original owner does not request its cessation and will not be transferred to third parties, except in cases where there is a legal obligation. You have the right to access your personal data, request to correct inaccurate data, or request its deletion when the data is no longer necessary for the purposes that were collected, as well as any rights recognized in the GDPR 2016/679, by contacting the following email address: rgpd@fase20.es You may find more information on data protection policy on our website: <https://ecoacoustics2024.org/>